



## APPLICATION TO IMPORT LIVE AQUATIC ANIMALS (AND THEIR GAMETES)

A person who wishes to import any controlled commodity into the Islands must apply to the Animal Health Service Department for an import permit and pay the prescribed fee, *the Animal Health Ordinance, Section 34 (1)*. The information you provide to the Animal Health Services Division (AHS) on this application form and associated documents are collected under the authority of the *Animal Health Ordinance 2012, Section 35 (2)*, for the sole purpose of issuing an import permit. **PLEASE READ THIS APPLICATION THOROUGHLY BEFORE COMPLETING.**

The information to be provided in this application must be typed or written legibly in block capitals. Applying for an import permit is only part of the import procedure. Please read and ensure compliance with the import conditions for each type of controlled commodity and return this application along with copies of all the required documentation for importation. **The AHS requires a minimum of two (2) working days to process applications and we recommend applying well in advance of the minimum time.** Failure to submit all application documents may delay processing time. The AHS retains the right to refuse any application.

<p><b>I am applying for (please select only one):</b></p> <p><input type="checkbox"/> A Single entry (Definitive) permit</p> <p><input type="checkbox"/> An amendment <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px; vertical-align: middle;"></span></p>	<p><b>I am seeking permission to import please select only one):</b></p> <p><input type="checkbox"/> Live Finfish: <span style="margin-left: 100px;"><input type="checkbox"/> Live Molluscs:</span></p> <p><input type="checkbox"/> Gametes   <input type="checkbox"/> 'Eyed Eggs' or embryos   <span style="margin-left: 20px;"><input type="checkbox"/> Gametes</span>   <input type="checkbox"/> Larvae   <input type="checkbox"/> Spat</p> <p><input type="checkbox"/> Juveniles   <input type="checkbox"/> Adults   <span style="margin-left: 20px;"><input type="checkbox"/> Adult</span></p> <p><input type="checkbox"/> Live Crustaceans:</p> <p><input type="checkbox"/> Gametes   <input type="checkbox"/> Larvae</p> <p><input type="checkbox"/> Mysids/Megalopa   <input type="checkbox"/> Post Larval</p> <p><input type="checkbox"/> Juveniles   <input type="checkbox"/> Adults</p>
<p><b>FOR OFFICIAL USE ONLY</b> <span style="border: 1px solid red; display: inline-block; width: 150px; height: 20px; vertical-align: middle; margin-left: 20px;"></span></p>	

**Gametes:** means the sperm or unfertilised eggs of aquatic animals that are held or transported separately prior to fertilisation. This life stage includes 'green eggs' which are newly fertilized ova of fish and 'eyed eggs' which are eggs of fish where the eyes of the embryo are visible;  
**Crustacean:** larvae include the nauplius and zoea; and **Molluscan:** larvae include the veligers and pediveligers.

<b>SECTION A</b> Importer Exporter Details	1. Name of Importer/Consignee				2. Name of Exporter/Consignor			
	Street Address				Street Address			
	City		Country		City		Country	
	Postal/Zip Code	Telephone	Telefax		Postal/Zip Code	Telephone	Telefax	
	Email Address				Email Address			
	3. Agent Details for Importer (where applicable)			Agent's Address			Agent's Telephone Number	

<b>SECTION B</b> Details of Animals This is a required section.	4. Source of the live aquatic animals (please select only one): <input type="checkbox"/> Farmed/Aquaculture <input type="checkbox"/> Wild/Feral Stocks			Country where born/originated (if different than export country)		
	Zone or Compartment of Origin (where applicable)			Country of export		
	Location in the TCI where aquatic animals/products will be shipped				6. Place of Origin Name:	
	Total Quantity		Total Net Weight (kg) (if known)		Address:	
	Type of Packaging		Total Number of Containers		Official Registration/Approval Number:	
	<b>Genus/Species (Latin Name)</b>			<b>Common Name</b>		<b>Age (where known)</b>

<b>SECTION B</b> Details of Animals Continued	<b>17. Intended Use of Commodity (please select only one):</b> <input type="checkbox"/> Breeding <input type="checkbox"/> Grow out <input type="checkbox"/> Slaughter <input type="checkbox"/> Restocking <input type="checkbox"/> Ornamental <input type="checkbox"/> Competition/Exhibition <input type="checkbox"/> Human Consumption <input type="checkbox"/> Bait (Dead) <input type="checkbox"/> Further Processing <input type="checkbox"/> Aquatic Animal Feed (Live) <input type="checkbox"/> Technical Use in live aquatic animals <input type="checkbox"/> Other technical use <input type="checkbox"/> Other _____			
	<p><b>Breeding:</b> applies to gametes and broodstock. <b>Grow out:</b> applies to live aquatic animals, aquatic eggs and aquatic larvae requiring time in culture. <b>Slaughter:</b> applies to live aquatic animals for slaughter. <b>Restocking:</b> applies to live aquatic animals for the purpose of rebuilding stocks. <b>Ornamental:</b> applies to live aquatic animals kept for companionship or enjoyment. <b>Competition/display:</b> applies to live aquatic animals used for competition or display purposes. <b>Human consumption:</b> applies to live aquatic animals (without further aquaculture involved) or aquatic animals' products intended for human consumption. <b>Aquatic animal feed:</b> means any product of animal origin (single or multiple), whether processed, semi-processed or raw, that is intended to be fed to aquatic animals. <b>Further processing:</b> applies to products of aquatic animal origin that have to be further processed before being suitable for end use. <b>Other technical use:</b> applies to aquatic animal products not intended for human or aquatic animal consumption. These include aquatic animal products that are intended for use in the pharmaceutical, medical, cosmetic and other industries. Such products may be subjected to extensive further processing. <b>Technical use in live aquatic animals:</b> applies to aquatic animal products used in live aquatic animals, e.g. to stimulate ovulation.</p>			

<b>SECTION C</b> Shipping Details	12. Place of Shipment	13. Port of Entry	14. Date of Arrival (dd/mm/yyyy)	15. Time of Arrival
	16. Carrier/Vessel/ Flight Number (insert tail # for private aircraft)		17. Container ID/Seal Number(s) (where applicable)	

<b>SECTION D</b> Applicant Importer Declaration	<b>Your application will not be processed if it is returned unsigned</b>		
	I/we:		
	<input type="checkbox"/> Declare that the information provided in this application is true and accurate to the best of my knowledge; and <input type="checkbox"/> Agree to pay the permit fee (where applicable), regardless of issue status, and all costs associated with the importation of the controlled commodities listed on this application.		
Name		Signature	Date (dd/mm/yyyy)

<b>SECTION E</b> Checklist and Addenda	<i>Please complete the checklist below</i>
	Please check that, <b>where applicable</b> , you have: <input type="checkbox"/> Attached an existing permit (when applying for amendment) <input type="checkbox"/> Attached the required documentation (lab tests, international health certificates, etc.)

**WARNING:** If any person counterfeits or falsifies any document which is required by or under any enactment relating to an assigned matter or which is used in the transaction of any business relating to any assigned matter; knowingly accepts, receives or uses any such document so counterfeited or falsified; alters any document after it is officially issued; or counterfeits any seal, signature, initials or other mark of, or used by, any officer for the verification of such a document or for the security of goods or for any other purpose relating to an assigned matter; he shall be guilty of an offence and liable on conviction to a fine not exceeding \$20,000 or imprisonment for two years or both, and may be arrested (Section 128 Customs Ordinance).

Please remit the completed application (preferable via email) to:  DEPARTMENT OF AGRICULTURE ANIMAL HEALTH SERVICES DIVISION BUTTERFIELD SQUARE, 16 PARADE AVENUE PROVIDENCIALES, TURKS AND CAICOS ISLANDS Email: <a href="mailto:agriculture@gov.tc">agriculture@gov.tc</a> Telephone: 1.649.946.5801 Telefax: 1.649.941.7587	Following approval, <b>you are required to retrieve your original import permit</b> from the Department at the adjacent address.
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FOR OFFICIAL USE ONLY. PLEASE DO NOT WRITE BELOW THIS LINE.			
Name of receiving officer	Signature	Name of officer processing permit	Signature
Date Received	Time Received	Date Processed	
Are there import conditions for this import? <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>APPROVE</b> PROCESS PERMIT	Name of Approver (Animal Inspector)	Signature
	<b>IRA</b>		